



# Howard County

## RECREATION & PARKS

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### Recreational Licensed Child Care Contract 2015/2016

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

School's Name: \_\_\_\_\_ Grade \_\_\_\_\_

#### Please **CHECK** the applicable program:

##### Elementary / Middle School Care:

###### Before School Care

7am – start of the school day

**\$201.00 per month**

###### After School Care

end of the school day – 6pm

**\$309.00 per month**

###### Both Before & After Care

7am – 6pm, when school is in session

**\$446.00 per month**

###### Can-Teen (Middle School)

After School Care ONLY – until 6pm

**\$324.00 per month**

#### Other School Care:

**\*\*Optional Days:** May be available 7am-6 pm on specified days when school is closed but a program is offered.

Additional phone or mail registration required. **Optional Day Fees:** \$40 per day

#### Additional fees associated with our child care programs

**Late payment fee:** \$30.00 per month when payment received more than a week after the scheduled due date.

**Payments are due the 17th of each month prior to care date.**

**Late pick-up fees:** \$10.00 for first 10 minutes after dismissal time, \$5 per 1-5 minute increment thereafter.

**Returned Check fee:** \$35.00 for any check returned due to insufficient funds or account being closed.

#### Contract Conditions:

By signing this form, you have certified that you are the one party responsible for all fees associated with our child care program and have agreed to the terms set forth on this document and as follows:

1. Submit completed emergency information form, health inventory form (completed within last twelve months), Parents Guide to Regulated Child Care and this completed contract before your child enters the program.
2. Pay all monthly fees when they become due and any incurred late fees. Any account delinquent 30 days could be sent to the Office of Law for collection and result in termination from the program.
3. Ensure your child is picked up at the program end time by an adult authorized by a parent or legal guardian. In the event your child is picked up after the program dismissal time, a late fee will be assessed.
4. Submit a written request to change hours or withdrawal from the program to the RLC registration staff prior to the effective date of the change.
5. Follow the guidelines set forth in the Recreational Licensed Child Care Parent Manual.
6. Understand that your child will abide by the Rules of Conduct and the program regulations. Failure to abide by the aforementioned rules may lead to termination from the program.

Parent/Responsible Party #1: \_\_\_\_\_  
(Print) (Signature) (Date)

Parent/Responsible Party #2: \_\_\_\_\_  
(Print) (Signature) (Date)

Frequently used email Address: \_\_\_\_\_